

Board Service Agreement

As a director of the Infectious Diseases Society of America (Society), I am fully committed and dedicated to the Society's mission to bring together the curiosity, compassion and knowledge of our members to strengthen the field of infectious diseases, advance science and advocate for health equity. I understand that my duties and responsibilities include the following.

1. I understand my legal responsibilities for the Society and those of my fellow directors. I am responsible for knowing and overseeing the implementation of policies and following all policies of IDSA.
2. I am responsible, with other directors, for ensuring appropriate planning, controls, and reporting to assure the fiscal health of the Society. I will be familiar with our finances and take an active role in reviewing, approving, and monitoring the budget.
3. I accept the [IDSA Bylaws](#) and understand that I am responsible for the health and well-being of the Society.
4. I agree to abide by the [IDSA Member Code of Conduct](#) when acting on behalf of the Society.
5. I will not disclose any confidential information related to any Society activity or program other than that generally authorized for dissemination or approved by the Society, specifically including, but not limited to, the content of past or present Board reports, confidential attorney communications, technical developments and information, financial information, educational material, contracts, personnel information, corporate strategy or planning material, internal communications, trade secrets and patented, trademarked or copyrighted material.
6. I hereby assign to the Society all right, title, and interest in and to any information, product, property, technology, or material developed, conceived, modified, or created by me relating to Society programs and activities, technological developments, and policy documents, including any and all copyright, trademarks and patents.
7. I will actively engage in identifying, nominating, and mentoring other leaders.
8. I will leverage connections, networks, and resources to help achieve the Society's mission.
9. I will make an annual contribution to the IDSA Foundation.
10. When acting on behalf of the Society, I will put the interests of the organization before any personal or professional concerns.
11. I will encourage and support my fellow directors and the Society's staff.
12. I will attend in-person Board meetings, which typically occur in March (Washington, D.C., area), June (location TBD) and November (location TBD). I understand that, to provide the best governance for IDSA, attendance is required for in-person Board meetings. It is understood that occasionally a Board member may be unable to attend an in-person meeting due to a conflict with another commitment or an unforeseen circumstance.
13. I will be available for designated virtual Board meetings and phone consultations as needed throughout the year.
14. I agree to participate in any training and education sessions that the Society provides for Board members.
15. I agree to abide by the [IDSA Board Meeting Guiding Principles](#).
16. I will refrain from campaigning on behalf of any candidate for an IDSA office.
17. At the Society's request, I will represent the Society before government officials and serve as a media spokesperson, if permitted by my employer and in accordance with my expertise.
18. If I am not able to meet my obligations as a director, I will offer my resignation.